



EUROSON2019

31st Congress of the EFSUMB

IN CONJUNCTION WITH:

XXXV Curso Internacional de la Sociedad Española de Ultrasonidos (SEUS)

XXX Jornada Nacional de la Asociación Española de Ecografía Digestiva (AEED)

30th May -1st June 2019 | GRANADA, SPAIN

www.euroson2019.com



Penetration S : 2 E : 1

P : 1 F : 3.5 A : 60 G : 86 D : 75 R : 160

r : 0 P1 : HCS-536M

BPD : 21.0mm

13 W+3D

FL

: 16.4mm

14 W+6D

GAm

FL : Hadlock

FL : 16.4mm

GAm : 14 W+6D

EDm : 2019/05/29-
2019/06/1

1 : BPD 2 : CRL 3 : FL 4 : CCD 5 : HC 6 : OFD 7 : THT 8 : AC 9 : NT 10 : EFW



SAVE THE DATE!

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General Information

Date

30 May -1 June 2019
Granada, Spain

Venue

Granada Conference Center, Spain
Paseo del Violón, s/n – 18006 –
Granada
TLF.: +34 958 246 700
<https://www.pcgr.org>

Granada Conference Centre dates back to the end of 1987, when the Junta of Andalusia and the City Council of Granada, created the "Granada Exhibition and Conference Centre" Consortium, with the aim of constructing and managing it.

It was not until the 19th of April 1992 that it was opened by the Spanish Royal Family. This was a year of great celebrations in our country, as the Seville Universal Exposition and Barcelona Olympic Games were also being held.

On the 1st of January 2012, the management of the Conference Centre was transferred to private hands. From then on it is the concession company, Palacio de Congresos de Granada S.A., which has undertaken the work of promoting and constantly developing the entity

Organised by:



Participants

1.000 - 1.200 Delegates

Liability and Insurance

The Congress Secretariat and organizers cannot accept liability for personal accidents or loss of or damage to private property of participants and accompanying persons, either during or indirectly arising from the EUROSON 2019.

Technical Secretariat



Sponsorship & Exhibition

Paula Suárez
Email: psuarez@kenes.com

Registration and Accommodation
euroson2019-reg@kenes.com

Tel. +34 91 3612600
Fax: +34 91 355 9208
E-mail: euroson2019@kenes.com

Registration / Secretariat Desk:

This desk is located at the Hall 1

Opening hours:

- Thursday 30 May: 12:30 - 20:00
- Friday 31 April: 08:30 -18:00
- Saturday 1 June: 08:30 – 18:00

Speakers preview center:

This preview center is located in Room Videoconferencias

Opening hours:

- Thursday 30 May: 12:00 - 20:00
- Friday 31 April: 08:30 -18:00
- Saturday 1 June: 08:30 – 18:00

Opening hours:

- Thursday 30 May: 14:30 - 20:00
- Friday 31 April: 08:30 -18:00
- Saturday 1 June: 08:30 - 18:00

Badges:

You are kindly requested to wear your badge during all Congress sessions and events. In case of badge loss, please contact the registration desk.

Language:

English is the official language of the Congress.

Lunch:

Lunch is not included in the registration fee. Lunch boxes are kindly made available by several companies to the participants of the respective lunch symposium either during or after each symposium. Snacks can be bought at the cafeteria and restaurants around the conference center. Eating is only allowed at the symposium rooms.

Closing Dinner:

Friday, 31 May 2019

More information available soon

Exhibition Opening Hours:

Exhibition is located at the main Hall.

Thursday, May 30, 2019 14:30 – end of welcome cocktail

Friday, May 31, 2019 09:30-19:30

Saturday, June 1, 2019 09:30-18:00

Welcome letter

Dear Colleagues and Friends,

The European Federation of Societies for Ultrasound in Medicine and Biology (EFSUMB) and the Spanish Federación Española de Sociedades de Ultrasonidos en Medicina y Biología (FESUMB) are pleased to invite you to Granada in the south of Spain for the 31st European Congress of Ultrasound (EUROSON). The EUROSON 2019 Congress will be held from Thursday, 30 May, to Saturday, 1 June 2019 at Granada Conference Centre, which is very conveniently located within walking distance from the city centre.

EUROSON 2019 Congress will be held simultaneously with the XXX Annual Meeting of AEED (Asociación Española de Ecografía Digestiva) and the 35th International Course of SEUS (Sociedad Española de Ultrasonidos).

The annual EUROSON meeting provide physicians of all specialties with the opportunity to meet, discuss and learn about all current trends in Ultrasound and the latest technological developments, industry breakthroughs and guidelines for ultrasound applications.

We have a programme, which has been built on the experience of the last years' FESUMB and its member societies with a combination of invited lectures, scientific communications and workshops, including many opportunities for attendants to get hands-on experience. This is the second time EUROSON Congress take place in Spain. In 2012 we successfully hosted the EUROSON in Madrid.

The Organizing Committee and the FESUMB will do our best to ensure you an excellent Congress. Along with your active participation we hope you will enjoy a solid scientific programme and, why not? the exciting, amazing and wonderful Granada. Granada is a wonderful city, halfway between two worlds, where you can still enjoy the exotic atmosphere, the splendor of its Arabian palaces and also the hospitality of its people.

Such a meeting could not happen without a lot of hard work and enthusiasm on the part of many people. We are also grateful for the encouragement and support from EFSUMB and its Executive Bureau.

We are looking forward to welcome you and your colleagues in Granada in 2019.

Carmen Garre
Congress President

Paul Sidhu
EFSUMB President

Commitees

Congress presidents

- Carmen Garre Sánchez
- Paul Sidhu

Local Organizing Committee

- Carmen Garre Sánchez
- Fernando Jimenez Diaz
- Jose Luis del Cura Rodriguez
- Josep just Timoneda
- Eugenio Cerezo López
- M^a Angeles Gil de Bernabé Sala
- Miguel Angel Mendez
- Fernando Alfageme
- Gregorio Castellano Tortajada
- Eva Marin Serrano
- Concepción Millana de Ynes
- Silvia Martinez Blanco

Local Scientific Committee

- Fernando Alfageme
- Francisco Javier Alvarez Higuera
- Annalisa Berzigotti
- Gregorio Castellano Tortajada
- Eugenio Cerezo López
- Manuel Crespo Sánchez
- Jose Luis del Cura Rodriguez
- Miguel Fernandez Bermejo
- Teresa Fontanilla
- M^a Angeles Garcia Criado
- Miguel Garcia Gonzalez
- Carmen Garre Sánchez
- Rafael Gomez Rodriguez
- Mariano Gomez Rubio
- Concepción Gonzalez Frutos
- Fernando Jimenez Diaz
- Josep Just Timoneda
- Antonio López Cano
- Manuel Macias Rodriguez
- Paloma Rendon Uceta
- Eva Marin Serrano
- Ana Martin Algibez
- Ana Segura Grau
- Maria Tejada Cabrera

International Scientific Committee

- Helmut Prosch (Austria)
- Luc De Catte (Belgium)
- Jordan Genov (Bulgaria)
- Rumiana Mitova (Bulgaria)
- Boris Brkljačić (Croatia)
- Frantisek Zatura (Czech Republic)
- Michael Bachmann Nielsen (Denmark)
- Caroline Ewertzen (Denmark)
- Philippe Arbeille (France)
- Chrishtoph F Dietrich (Germany)
- Nikolaos Papantoniou (Greece)
- Zoltan Harkanyi (Hungary)
- Liat Appelbaum (Israel)
- Vito Cantisani (Italy)
- Majia Radzina (Latvia)
- Albertas Ulys (Lithuania)
- Sergiu Puiu (Moldava)
- Chris de Korte (Netherlands)
- Odd Helge Gilja (Norway)
- Roald Flesland Havre (Norway)
- Wojciech Kosiak (Poland)
- António Alberto Santos (Portugal)
- Adrian Saftoiu (Romania)
- Vladimir V Mitkov (Russia)
- Jozef Benaka (Slovakia)
- Ksenija Vuković (Slovenia)
- Sara Sehlstedt (Sweden)
- H.-R. Schwarzenbach (Switzerland)
- Andreas Serra (Switzerland)
- Adnan Kabaalioğlu (Turkey)
- Paul Sidhu (United Kingdom)

Topics

- Abdominal
- Cardiology
- Digestive
- Genitourinary
- Musculoskeletal
- Rheumatology
- Small Parts
- Paediatric
- Vascular
- Breast
- Gynecology & Obstetrics
- Emergency
- Physiotherapy
- CEUS
- Fusion Imagine
- Elastography
- 3D & 4D Ultrasound
- Interventional Ultrasound
- Ultrasound of Peripheral Nerves
- Surgical Ultrasound
- US-Guided Ablation
- Youngs Investigators Session
- Other

CME Accreditation

An application for CME Credit will be made once the scientific program is finalized. Further details will be available on the congress web site: www.euroson2019.com

Preliminary Programme

Available soon

Please review: <http://euroson2019.com>

SPONSORSHIP OPPORTUNITIES

You will be given a sponsorship category status dependent upon the total amount of your sponsorship contribution. The total contribution will consist of sponsored items such as advertisements, satellite symposia, sponsorship items and exhibition space (excluding storage space). You will benefit from outstanding advantages linked to your sponsorship category. Status will be allocated as follows:

Category	Minimum Contribution (VAT not included)
Platinum	32.000€
Gold	27.000€
Silver	22.000€
General	< 22.000€

SPONSORSHIP BENEFITS

Benefits will be allocated to sponsors based on the following table:

BENEFIT	PLATINUM	GOLD	SILVER	General
Final list of participants (after the Congress), include only participants who agree to share information	√	√		
Priority Choice: satellite symposium	1st	2nd	3rd	
Priority Choice: exhibition space	1st	2nd	3rd	
Sponsor's logo with hyperlink on Congress website	√	√	√	√
Sponsor's logo in the Programme	√	√	√	√
Congress registrations	4	3	2	1

SPECIAL REQUESTS

Tailor packages can be arranged to suit your objectives. Please feel free to contact the Sponsorship and Exhibition Sales Department to discuss your needs (Contact information provided in the "General Information" section).

INDIVIDUAL SPONSORSHIP OPPORTUNITIES

All sponsors would have the following acknowledgements:

- Sponsors' support will be acknowledged in the Final Program
- Sponsors' logo with hyperlink on Congress website
- Acknowledgement on Sponsors' Board on-site

Educational sponsoring

Satellite Symposium

20.000€ (VAT EXCLUDED)

Exclusive sponsorship of an Official Satellite Symposium up to 60 minutes, on one of the Congress days during the official Congress hours (scientific content and time slots are subject to the approval of the Congress Scientific Committee).

- Includes: Hall rental, standard audio/visual equipment, and display table
- Inclusion of Sponsors' Symposium invitation in the participants' bags (inserts to be provided by Sponsor)
- The right to use the Congress logo on relevant Congress material, approved by the Secretariat
- Catering (optional) is to be provided by the sponsoring company during the session.
- Opportunity to display 3 Satellite Symposium posters on the day of the Satellite Symposium (coordinated with the Congress organizer)
- Time slots will be allocated on a "first come, first served" basis:

Ultrasound Workshops

15.000€ (VAT EXCLUDED)

The Ultrasound Workshops are an integrated part of the scientific program. Sponsor is required to provide three ultrasound machines (shipping and insurance fees are to be covered by the sponsoring company) for usage at ultrasound workshops*.

- Workshop sessions will be 90 minutes and will require pre registration as they will be limited to 30 participants.
- Opportunity to include a 1 page insert in the participants' bags (insert to be provided by the Sponsor)

*All ultrasound equipment must be accompanied by a technician. Technician costs (flights accommodation, etc.) will be covered by the company.

For the Preceding Satellite Symposia / Workshops, the following applies:

- Special time slots will be designated and allocated on a “first come, first served” basis.
- The sponsoring company for the Satellite Symposium / Workshop may select speakers and topics.
- The sponsoring company, in addition to the sponsorship fee, must cover all speakers’ expenses, including registration fees, accommodation and travel expenses. This also applies in the case where the Symposium / Workshop speakers have already been invited by the Congress.
- The program of the Satellite Symposium / Workshop is subject to approval by the scientific committee of the Congress. In case where the scientific committee will disapprove the Satellite Symposium / Workshop program, each party will be entitled to cancel the Satellite Symposium / Workshop booking without paying any penalty for the cancellation or for any damages caused by the cancellation to the other party. Accordingly upon such cancellation neither of the parties will have any claims, demands, suits, towards the other.

Webcasting of Satellite Symposium

Review with the secretariat

A full multimedia presentation will combine the image of the speaker, their PowerPoint presentation, voice of the speaker over slides (or presented video) and laser pointer used by the speaker during their lecture.

- Satellite Symposium Webcast may be used by the Sponsor at their discretion
- Includes a secure access protocol for Sponsor's Intranet users

Meet the Expert Breakfast Session

15.000€ (VAT EXCLUDED)

An expert chosen by the sponsoring company (approved by the Congress Scientific Committee) discusses a topic to a small audience of participants (up to 100). The Sponsor will be responsible for the expert’s costs and breakfast catering for the participants.

- Opportunity to brand the meeting room
- Inclusion of a Sponsor’s invitation in the participants’ Congress bag
- Meet the Expert sessions will be included in the Program

Educational Grant in Support of Existing Ultrasound Workshop

8.000€ (VAT EXCLUDED)

Sponsor is required to provide three (3) ultrasound machines in addition to the sponsorship fee (shipping and insurance fees are to be covered by the sponsoring company) *.

Sponsor will be able to choose a specific day and preferred hall during which the equipment will be used. The equipment will be used in workshops (in 1 hall) during an entire day.

*All ultrasound equipment must be accompanied by a technician. Technician costs (flights accommodation, etc.) will be covered by the company.

Hospitality Suites and Live Scan Suites

3.500€ (VAT EXCLUDED)

Sponsors would have the opportunity to demonstrate their equipment and any technical developments to delegate groups and/or to host clients. Advertised activities may only take place during scheduled break times, although sponsors may host individual and small groups of clients throughout the day by personal invitations. EUROSON must be fully informed of planned activities for these areas in advance.

Room reservation is only available to companies participating in the exhibition, and priority room allocation will be given to key sponsors and then on a first-paid basis.

Sponsors will be responsible for any technical, set-up, electrical and furnishing costs as well as well as the sponsorship fee. Sponsors will need to source their own live scan models for their hospitality suites.

Speakers' Ready Room

6.000€ (VAT EXCLUDED)

Facilities will be available at the Congress Center for speakers and abstract presenters to check their presentations.

- The Sponsors' name / company logo will appear on all signs for this room
- Opportunity to provide mouse pads
- Sponsors' logo on computer screensavers

Poster Boards or Electronic Posters

10.000€ (VAT EXCLUDED)

- Sponsors' logo on sign at entrance to the poster area
- Sponsors' logo will be displayed on the poster boards

Mobile APP

10.000€ (VAT EXCLUDED)

- Supporter's logo on the APP home
- Supporter's product information will be available for all Meeting participants on the APP

Abstracts USB (4GB, 1.000 units)

8.000€ (VAT EXCLUDED)

- Supporter's logo on the USB.
- Opportunity to hand it at the supporter's booth.

Barcode readers

800€ 1 ud, 1.400€ 2 uds (VAT EXCLUDED)

- Opportunity to scans your own attendees at your booth, symposium, session, etc.

Promotional sponsoring

Congress Bags

8.000€ (VAT EXCLUDED)

Sponsor will provide funding for the participants' Congress bags

Notepads & Pens

4.000€ (VAT EXCLUDED)

The sponsoring company will provide Notepads and Pens in addition to the sponsorship fee.

- The Notepads and Pens will bear the Sponsors' name/company logo and will be distributed in the participants' Congress Bags

Participant's Badge Lanyards

6.000€ (VAT EXCLUDED)

Sponsor will provide the participants' Badge Lanyards* and an additional Sponsorship fee

- Sponsor's company logo will appear on the badge cords and will be distributed to Congress

participants

* This item must be approved by Kenes International as well as the Congress' Organizing Committee prior to the production. Otherwise, Kenes International will have the right to produce these items and charges will be covered by the Sponsoring Company

Final Programme (Sole Sponsorship)

6.000€ (VAT EXCLUDED)

The Final Program will be distributed in English to all registered participants.

Mini-Programme (Sole Sponsorship)

4.000€ (VAT EXCLUDED)

Exclusive advertisement on the back cover of this pocket size, useful Congress overview.

Advertising Sponsorship Opportunities

Advertisements are available in the following Congress publications:

Type	Back page	Inside back	Inside Page
Final Programme	3.500€	2.500€	2.000€
Mini Programme	3.500€	2.500€	2.000€

Promotional Material /Bag Insert

1.500€ (VAT EXCLUDED)

Inclusion of promotional material, such as leaflets and brochures, in the participants' Meeting bags. Please note that the material should be provided by Supporter and must be approved by the Secretariat.

- Supporter's product information will be available for all Meeting participants

Signposting

Review with the secretariat

There will be extensive Congress signage around the venue, and the opportunity exists for the sponsor to support this service and have their company logo on designated signage.

Bussing

Review with the secretariat

- Supporter's logo on the busses to the congress

Technological sponsoring

Promotional emails

4.000€ (VAT EXCLUDED)

- Supporter's opportunity to send mailing to all registered with own information

Catering sponsoring

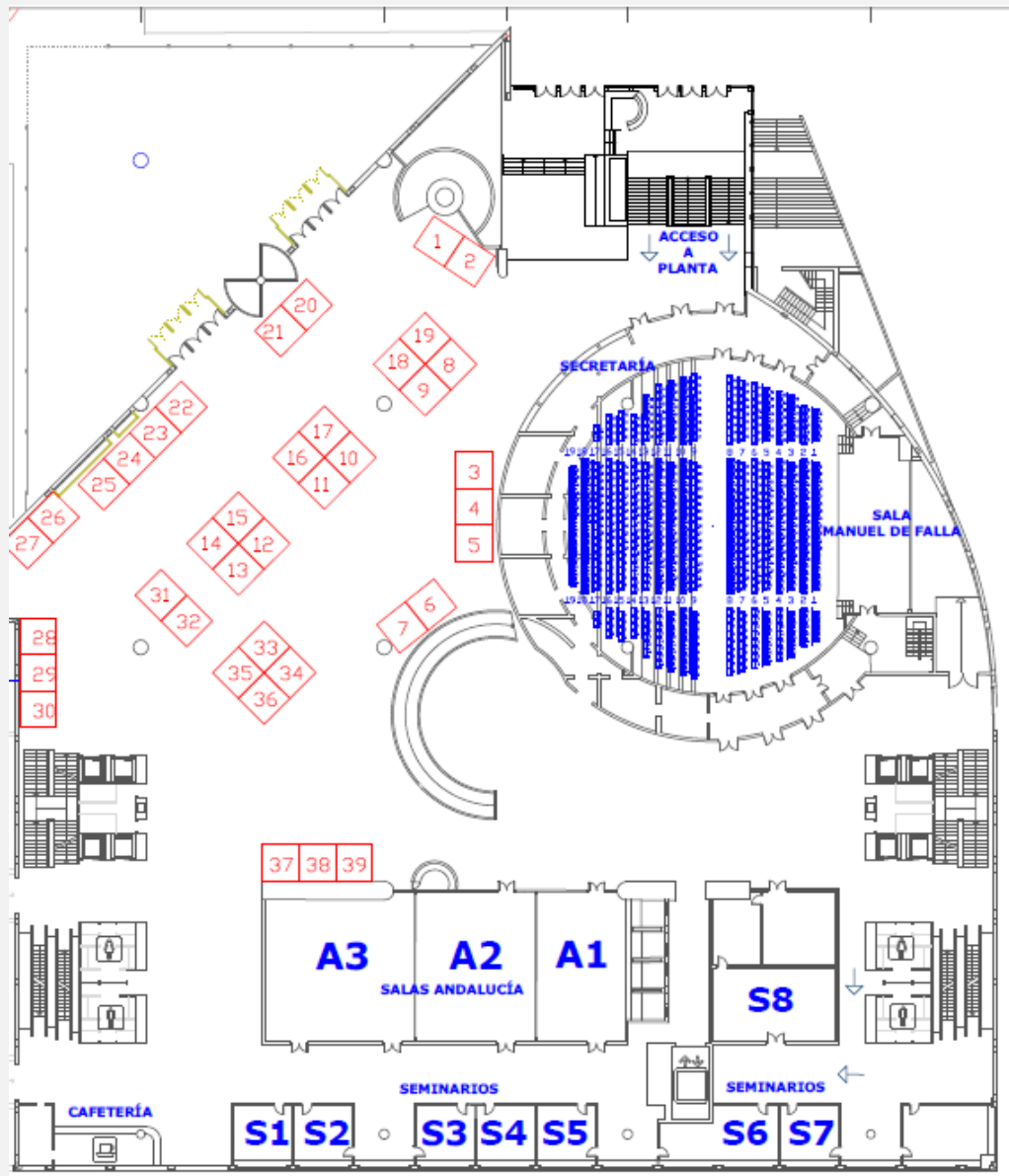
- **Coffee Breaks (Each)**
- **Speakers dinner**
- **Closing dinner**

8.000€ (VAT EXCLUDED)

Review with the secretariat

Review with the secretariat

FLOOR PLAN



subjected to changes

All booths are 3*3 sqm

Maximum Height:

4m: booths 1 to 27· 31 and 32.

2,30m: booths 28,29,30,33 to 39.

Exhibition Opening Hours:

Exhibition is located at the main Hall.
 Thursday, May 30, 2019 14:30 – end of welcome cocktail
 Friday, May 31, 2019 09:30-19:30
 Saturday, June 1, 2019 09:30-18:00

Trade Show Setup*

Wednesday 29 May, 2019 09:00 to 20:00h

Dismantling*

Saturday, June 1, 2019 - 18:30 to 24:00h

* Subject to changes

EXHIBITION

The commercial/technical Exhibition will be held in the Granada Conference Center. The floor plan has been designed to maximise Exhibitors' exposure to the delegates.

The Exhibition Floor Plan will be posted online shortly. In the meantime, as companies are expressing an interest in securing their preferred exhibition spaces, we are pleased to receive your preliminary bookings.

All spaces will then be allocated based on the reservations received, on a first-come, first-served basis.

SPACE ONLY RENTAL 475€ per SQM (Minimum of 9 sqm)

"The Granada Conference Center has a tax of 7,00€/m2 per congress for all design booths this canon is included on the price per sqm."

This includes:

- Exhibitors' badges
- 100 word company / product profile in the Program
- Cleaning of public areas and gangways
- Invitation to the Welcome Reception for registered exhibitors

SHELL SCHEME RENTAL 550€

This includes:

- Exhibitors' badges
- Shell scheme frame, basic lighting
- 500W electricity power
- Fascia panel with standard lettering
- 100 word company / product profile in the Program
- Cleaning of public areas and gangways
- Invitation to the Welcome Reception for registered exhibitors

ADDITIONAL BENEFITS:

When you exhibit your company will receive the following additional benefits:

- Listing as an Exhibitor on the Website prior to the Congress with link to the Company Website
- Listing and profile in the On-Site Programme/ Exhibitor Guide
- Logo on Congress Website
- Company name on Exhibition signage during Congress

****Please note:** Space only / shell scheme rental does not include any furniture, electrical usage or stand cleaning. All these services and others will be available to order in the Exhibitors' Technical Manual.

*****The back of the stand and the sides must be completely finished and it will be necessary to inform the Organization about the orientation of the stand for approval.**

It is the responsibility of the exhibitor to check with the Technical Secretariat the final exhibition plan if the adjacent stands have been sold or if finally, the space will be free, as well as the height of the neighboring stands, so that they can make their design accordingly.

ALLOCATION OF EXHIBITION SPACE

Space Allocation will be made on a "first come, first served" basis. A completed Exhibition Booking Form and Contract should be emailed to ensure reservation of a desired location. Upon receipt of the Exhibition Booking Form and Contract, space will be confirmed and an invoice will be mailed.

Please note that three alternative choices should be clearly indicated on the application form. Space allocations will be made in the order in which application forms with payment are received.

EXHIBITOR REGISTRATION

All exhibitors are required to be registered and will receive a badge displaying the exhibiting company name.

3 exhibitor badges will be given for the first 6 sqm booked and 1 additional for each sqm after 6 exhibitor badges will be given for the first 9 sqm booked and 1 additional for each sqm after.

Any additional exhibitors will be charged an exhibitor registration fee of 100€ (+VAT).

Companies can purchase a maximum number of exhibitor registrations as follows:

Booths of up to 60 sqm – 15 exhibitor registrations

Booths larger than 60 sqm – 25 exhibitor registrations

Exhibitor registrations allow access to the exhibition area only and their own sessions and shall be used by company staff only.

An exhibitor registration form will be included in the Exhibitor's Manual.

EXHIBITORS' TECHNICAL MANUAL

An Exhibitors' Technical Manual outlining all technical aspects of exhibiting will be circulated 2 months prior to the Congress. It will include the following:

- Technical details about the Venue
- Final exhibition details and information
- Contractor details
- Services available to exhibitors and order forms

SITE INSPECTIONS

Exhibitors and Sponsors are free to visit the Congress venue at their convenience. Please contact the venue directly to arrange this.

Contact information can be found in the “General Information” Section.

EXHIBITION TERMS & CONDITIONS

The Terms and Conditions of exhibiting are included in this Prospectus. Please note that signing of the EXHIBITION BOOKING FORM AND CONTRACT indicates acceptance of these Terms and Conditions.

The Exhibition Booking Form will be held as a valid liable contract, by which both parties will be bound.

Further details will be included in the Exhibition Technical Manual.

ADDITIONAL INFORMATION FOR SPONSORS & EXHIBITORS

Applications for Sponsorship and/or Exhibition must be made in writing with the enclosed booking enquiry form.

CONTRACTS & CONFIRMATION SPONSORS

Once a Sponsorship Booking Form is received a contract will be sent to you for signature with an accompanying invoice. This contract should be signed and returned with a minimum 60% deposit payment to the Sponsorship.

Upon receipt of the Sponsorship Booking Form the organiser will reserve the items listed in it. Completion of the Booking Form by the Sponsor shall be considered as a commitment to purchase the items.

EXHIBITORS

Once an Exhibition Booking Form is received a confirmation of exhibition will be mailed to you with an accompanying invoice.

SPONSORSHIP TERMS & CONDITIONS

Terms and Conditions of Sponsorship are included in this Prospectus and will be included in the Sponsorship agreement.

BOOKING PROCEDURES and PAYMENT INFORMATION

TERMS OF PAYMENT

60% upon receipt of the sponsorship agreement and first invoice

40% by December 20th, 2018 (5 months before the congress)

All payments must be received before the start date of the Congress. Should the Sponsor fail to complete payments prior to the commencement of Congress, the Organizer will be entitled to cancel the reservation while cancellation will be subject to cancellation fees as determined below.

PAYMENT METHODS

Option 1: Payment by check. Please make checks payable to: EUROSON 2019

Option 2: Payment by Bank Transfer. Please make drafts payable to Congress Name.

Name of the Account	TILESA KENES SPAIN
Account Number	01825502540201569768
Bank name	BBVA AVDA. FELIPE II, 12 28009 MADRID (SPAIN)
Swift	SWIFT CODE: BBVAESMM IBAN: ES3601825502540201569768

Bank charges are the responsibility of the payer

CANCELLATION / MODIFICATION POLICY:

Cancellation or modification of sponsorship items must be made in writing to the Industry and Liaison Sales Associate (Contact information can be found in the "General Information" Section, above.)

The organizers shall retain:

- 10% of the agreed package amount if the cancellation/ modification is made before September 15th, 2018, inclusive.
- 50% of the agreed package amount if the cancellation/ modification is made between September 15th, 2018 and December 15th, 2018, inclusive.
- 100% of the agreed package amount if the cancellation/ modification is made after December 15th, 2018.

EUROSON 2019

Sponsorship & Exhibition Booking Form

Please complete all details and send it to:
 Oscar Torrecilla, otorrectilla@kenes.com
 Victor Mota, vmota@kenes.com

CONTACT NAME:
 NAME OF COMPANY:
 ADDRESS:
 CITY:
 ZIP CODE:
 COUNTRY:
 TELEPHONE:
 EMAIL:
 WEBSITE:
 VAT NUMBER:

I would like to book the following Sponsor Items:

Choice	Exhibition Space	Space only or Schell Scheme	Total Price (Vat not included)
Booth choice 1			
Booth choice 2			
Booth choice 3			
TOTAL:			

Item	Description	Total Price (Vat not included)
Item 1		
Item 2		
Item 3		
TOTAL:		

I am authorized to sign this form on behalf of the applicant/Company.

Signature

Date:

TERMS and CONDITIONS

APPLICATION TO PARTICIPATE

Application to participate will be considered only if submitted on the appropriate forms, duly completed. Registration will be confirmed insofar as space is available. Applicants will be informed in writing of the acceptance or refusal of their application. In case of refusal, all payments shall be fully refunded. In case of acceptance Supporters/Exhibitor will be bound by the Terms and Conditions listed in the prospectus and/or contractual agreement.

OBLIGATIONS AND RIGHTS OF THE EXHIBITOR/SUPPORTER

Registration implies full acceptance by the Exhibitors/Supporters of the exhibition / supporter regulations. Any infringement of these regulations may lead to immediate withdrawal of the right to participate in the Congress without compensation or refund of sums already paid, and

without prejudice to the Exhibitor/Supporter.

By submitting an application to participate, the Exhibitor /Supporter make a final and irrevocable commitment to occupy the space /items allocated and to maintain his/her installation until the date and time fixed for closure of the event.

The Exhibitor/Supporter may only present on his/her stand or space the materials, products or services described in the application to participate. No advertising on behalf of firms not exhibiting is permitted in any form whatsoever. Transfer or sub-letting of all or part of the allocated spaces is prohibited.

OBLIGATION AND RIGHTS OF ORGANIZER

The Organizer undertakes to allocate exhibition space/supporter items space as far as possible on the basis of the preference expressed by applicants. Application will be considered in order of receipt of application forms accompanied by payment.

The Organizer reserves the right, in case of absolute necessity, to modify the positioning of stands, with no obligation to provide compensation to Exhibitors/Supporters. The Organizer reserves the right to offer to a different firm any stand, space or supporter item that has not been occupied by the event of the opening of the Congress, with no obligation to provide compensation to the defaulting Exhibitor / Supporter.

LIABILITY INSURANCE

Equipment and all related display materials installed by Exhibitors /Supporters are not insured by the Organizer, and the Organizer under no circumstances will be liable for any loss, damage or destruction caused to equipment, goods or property belonging to Exhibitors / Supporters.

The Exhibitor / Supporter agrees to be responsible for his property and person and for the property and persons of his employees and agents and for any third party who may visit his space. The Exhibitor/Supporter shall hold harmless the Organizer from any and all damages/claims including those usually covered by a fire and extended – coverage policy. The Supporter/ Exhibitor will purchase insurance policies for the above listed damages.

EXHIBITION REGULATIONS

The Exhibition Manager, acting under direction of the Organizing Committee, has the final decision as to the acceptability of displays. Exhibitors are not to share with others any space allotted to them without prior written consent by the Exhibition Manager. The Organizer reserves the right to alter the general layout or limit the space allotted to each Exhibitor / Supporter, postpone the exhibition or transfer it to another site if unforeseen

circumstances warrant such action. Should any contingency prevent the holding of the exhibition, the Organizer will not be held liable for expenses incurred other than the cost of exhibit spacerental fees. All exhibits are to be displayed so as to avoid blocking aisles, obstructing adjoining booths, damaging the premises or the leased equipment. Exhibitors are kindly requested to allow sufficient see-through areas, which ensure clear views of surrounding exhibits.

In standard booths, height is restricted to 4 metres. Exhibitors are responsible for the cost and execution of the design, installation and delivery of their display to (and its removal from) the exhibition site. Flammable materials are not to be used. Equipment displayed or demonstrated must be installed with strict adherence to safety measures. Exhibitors undertake to observe the timetable designated for completion of their display before the exhibition opening and its dismantling at the close of the exhibition. No dismantling or packing of the display before the designated hour. It is the Exhibitor's responsibility to pack and remove or consign for shipment all items of value prior to leaving their exhibit unattended, otherwise the Organizer will arrange for their removal at the Exhibitor's risk and expenses. Exhibitors are obliged to ensure that their stands are permanently staffed during the exhibition opening hours.

Payment is to be made in accordance with the conditions of payment listed in the prospectus.

Should the Exhibitor /Supporter fail to make a payment on time, the Organizer is entitled to terminate the contract, withdraw confirmation of acceptance, make other arrangements for the stand/ supporter items or seek compensation for non-fulfilment of contract.

Participation by Exhibitors/Supporters is dependent upon compliance with all rules, regulations and conditions stated herein. Access to the exhibition is authorized on presentation of a badge issued by the Organizer. Exhibitors' badges will not be mailed in advance and may be collected from the Exhibition Manager's desk.

The Organizer ensures daily cleaning of the aisles. Exhibitors /Supporters are responsible for the cleaning of their stands. The provision of refreshments for the participants by Exhibitors is only permitted if the catering regulations of the exhibition building concerned are observed.

Exhibition areas and fittings made available to Exhibitors must be handed back in their original condition. In case of damage or loss of equipment provided, or damage to areas occupied, repair and replacement will be charged to the Exhibitor.

Any special decoration or fittings must be submitted to the Organizer for prior authorization.

Advertising panels and display are not permitted outside the exhibition areas allotted to Exhibitors. The Organizer will not approve stands, which do not comply with the accepted standards, until the necessary changes have been made.

INDUSTRY CODES OF PRACTICE

All Exhibitors and Supporting Companies must comply with applicable national and international rules, regulations and industry standards regarding exhibition areas. Failure to comply with these regulations may not be used as a ground to declare the contract void. Failure to comply with the Rules and Regulations will not expose the Organizer to any suits, demands by the Supporters/Exhibitor/any third part

